



**COUNTY OF ERIE**  
**Erie County Planning Commission**  
 Erie County Courthouse  
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Mark J. Corey  
*Chairman*

Gerry Dahl  
*Vice-Chairman*

**ERIE COUNTY PLANNING COMMISSION  
 MEETING MINUTES**

**December 11, 2008**

A meeting of the Erie County Planning Commission was held at **6:45 PM** on **Thursday, December 11th, 2008** at the **Erie County Conservation District office, 1927 Wager Road, Erie, PA 16509.**

**Those in attendance were:**

<b>ECPC members:</b>	<b>Representing:</b>
Gerry Dahl	City of Corry (Vice-Chair, Exec. Board)
Jan Cornwell	County of Erie (Exec. Board)
Eric Legenzoff	Elk Creek Township (Exec. Board)
Charles Casey	Erie City (Exec. Board)
Joseph Legnasky	Lake City Borough (Exec. Board)
Jim Hertner	County of Erie
Jim Cardman	Fairview Township
Paul Pangratz	Girard Township
Mark Tomcho	Union Township
<b>Planning Department Staff:</b>	
Jake Welsh	

**Executive Board members present – 5 of 9; quorum attained**

**CALL TO ORDER / PLEDGE OF ALLEGIANCE**

Vice-Chairman Gerry Dahl called the meeting to order and the pledge of allegiance was given.

**HEARING OF THE PUBLIC**

No public comments were heard.

## APPROVAL OF THE NOVEMBER 13, 2008 MINUTES

A motion was made by Jan Cornwell and seconded by Joe Legnasky to approve the November 13<sup>th</sup>, 2008 minutes. The motion was approved unanimously.

## OLD BUSINESS

### Prioritization of proposed FY 2009 County CDBG Projects

Gerry Dahl initiated discussion regarding the CDBG project ranking done by the ECPC at the November meeting and asked Jake Welsh to summarize. Jake stated that a clerical error had been discovered when double-checking the scoring from the November meeting that affected the ranking. The result was that the revised score changed the rank of two projects. The 'Waterford Municipal Authority West 4<sup>th</sup> Street Sanitary Sewer Line Construction Project' moved from 4<sup>th</sup> to 3<sup>rd</sup> in the rankings, and the 'Wesleyville Borough ADA Compliant Curb-Cut Ramps Construction Project' moved from 3<sup>rd</sup> to 4<sup>th</sup>. The number 1, 2, 5 and 6 ranked projects remained the same. The corrected rankings were identified:

APPLICANT	PROJECT NAME	RANK
Union City Municipal Authority	Warden Street Sanitary Sewer Line Replacement Project	1
Union City Borough	Atlantic Street Storm Sewer Line Construction Project	2
Waterford Municipal Authority	West 4 <sup>th</sup> Street Sanitary Sewer Line Construction Project	3
Wesleyville Borough	ADA Compliant Curb-Cut Ramps Construction Project	4
Union City Municipal Authority	Putnam Street Sanitary Sewer Line Replacement Project	5
Wesleyville Borough	Willow Street Sanitary Sewer Line Replacement Project	6

Jake then stated that a letter had been received by the County Executive expressing a concern over a possible conflict of interest by one of the voting members. The County Solicitor reviewed the concern and recommended that the rankings from that member be removed from the scoring totals to address the concern. The projects were then re-ranked based on the revised score. The (corrected) top three projects remained the same, the #4 project 'Wesleyville Borough ADA Compliant Curb-Cut Ramps Construction Project' dropped to #5, the #5 project 'Union City Municipal Authority Putnam Street Sanitary Sewer Line Replacement Project' rose to #4, and #6 remained the same. The final revised rankings were identified:

APPLICANT	PROJECT NAME	RANK
Union City Municipal Authority	Warden Street Sanitary Sewer Line Replacement Project	1
Union City Borough	Atlantic Street Storm Sewer Line Construction Project	2
Waterford Municipal Authority	West 4 <sup>th</sup> Street Sanitary Sewer Line Construction Project	3
Union City Municipal Authority	Putnam Street Sanitary Sewer Line Replacement Project	4
Wesleyville Borough	ADA Compliant Curb-Cut Ramps Construction Project	5
Wesleyville Borough	Willow Street Sanitary Sewer Line Replacement Project	6

Gerry Dahl called for a motion to approve the revised rankings. A motion was made by Jan Cornwell and seconded by Joe Legnasky to approve the revised project rankings. The motion was approved unanimously.

### PA Lake Erie Watershed Conservation Plan

Jake Welsh indicated that the plan prepared by the Lake Erie Region Conservancy (LERC) is now available for viewing on the planning department website per discussion at the last meeting.

## **NEW BUSINESS**

### ECPC member term limits – expirations / nominations

Jake Welsh informed the members that 22 ECPC member's terms expire at the end of 2008, representing nearly half of the 46-member Commission. The desired scenario would be to have approximately one quarter of the member's terms expire each year to allow for a more gradual annual transition of new members/appointments. Jake noted that it appeared that when the member terms were modified from three-year to four-year terms as part of an update of the ECPC bylaws 2004, adjustments to the number of member's terms expiring annually were not made.

Jake suggested that we split the reappointments of the expiring 22 members into two terms (11 members would be designated to a 2008-2011 term, and the other 11 members would be designated to a 2009-2012 term) to create the desired scenario. The members selected to each term would be done randomly / alphabetically. In addition, 4 of the 16 members currently with a 2007-2010 term would be randomly selected to be moved to the 2006-2009 term to balance the number of members with those terms out as well.

The following breakdown would result:

2006-2009 – 12 members  
2007-2010 – 12 members  
2008-2011 – 11 members  
2009-2012 – 11 members

Members agreed this appeared to be a reasonable strategy/solution. Jake noted that letters would be sent to all municipalities whose member's terms were expiring to request they re-appoint a representative to the ECPC, and the term adjustments would be made as discussed.

## **OTHER BUSINESS**

No other business was discussed.

## **ADJOURNMENT**

Being no further business, the meeting was adjourned.

The presentation / public meeting for the Erie County Natural Heritage Inventory – Phase II project was held immediately afterward.